![Worcestershire county council logo]

Project Screening
Impact Assessment Id: #360

1. Your Details

Name of person completing screening assessment
Lisa Bedford

Job Title
Service Development Manager

Directorate
People

Service Area
Communities

Email Address
LBedford@worcestershire.gov.uk

Connection to project (e.g. project manager)
Project Lead

2. Project Summary

For the purposes of the impact assessment screening, we will refer to the activity or area being assessed as a project.

Project Name
Household Support Fund - Pensioner Support

Name of Project Sponsor
Hannah Perrott

Name of Project Manager
Louise West

Name of Project Lead
Lisa Bedford

Project Reference (if known)

Please give a brief description of the project
To deliver a cash voucher scheme via the post office to pension credit recipients with data provided by the Department of Work and Pensions as part of the governments Household Support Fund. This has been deemed the most appropriate route to try and achieve a third of the funding allocated to directly support pensioners across the county with the increased cost of living.

3. Data Protection

We need to establish if the proposal involves processing personal data. Personal data is information that relates to an identified or identifiable individual.

Name of Information Asset Owner   Hannah Perrott
Senior officer responsible for the project's information assets

Does the project, any project work stream or project outcome involve any personal data? Some examples of   Yes
personal data are given below.
Appearance:
  photograph, physical description
Basic Identifiers:

name, date of birth, age, biometric data, ethnic origin, gender, genetic data, race, sex

Contact Details:
address, email address, home phone number, mobile phone number, postcode

ID Number:
National Insurance Number, driving licence number, NHS number, online identifier, other general identifier

Employment:
work related training/awards

Financial:
income/financial/tax situation

Lifestyle:
health or social care, living habits, marital status, philosophical beliefs, political opinions, religion, sex life, trade union membership

Technology:
login/username, device MAC address (wireless network interface), device IMEI number, IP Address, location data (travel/GDPS/GSM data), website cookies

Does the project, any project work stream or project outcome involve:

Evaluating or scoring individuals (including profiling and predicting)?   No
e.g. building behavioural or marketing profiles of individuals based on their web activity

Profiling, automated decision-making or special category data to help make decisions on access to a service, opportunity or benefit, or otherwise have a significant effect on an individual?   No
e.g. asking an individual to submit personal data that is then analysed by a computer system, with the result that the individual's request to use a service is either accepted or refused.

Systematic monitoring?   No
e.g. installing a CCTV or ANPR system on council premises, or any covert surveillance including anything under RIPA.

Processing of 'special category' personal data (or 'sensitive personal data')?   No
e.g. processing health or social care data.

Processing personal data on a large scale?   Yes
e.g. implementing a new social care record system.

Datasets that involve combining, comparing, or matching data from multiple sources?   No
e.g. matching or merging service users' personal data against or with personal data held by a third party (e.g. the NHS).

The personal data of vulnerable people?   No
e.g. processing children's personal data or social service client's data.

The use or application of innovative technological or organisational solutions?   No
e.g. using fingerprint recognition technology to control access to a building.

The transfer of personal data outside of the European Union?   No
e.g. storing personal data in a cloud service hosted in the US or using a third party that uses technology hosted in the US.

Preventing individuals from exercising a right or using a service or contract?   No
e.g. screening applicants before allowing them to use a web service.

Processing personal data that could result in a risk of physical harm in the event of a security breach?   No

The use of third parties?   Yes
e.g. as a service provider or hosted service

Processing children's data for profiling, automated decision-making, any marketing purposes, or to offer any online services directly to them?   Yes
e.g. apps designed for use by children

4. Equality

> We need to determine whether the project could affect residents and/or Council staff because they share any of the Protected Characteristics defined in the Equality Act 2010 namely Age, Disability, Gender Reassignment, Marriage/Civil Partnership, Pregnancy, Race, Religion/Belief, Sex and Sexual Orientation.

Does the project relate to an area where data/research indicates that inequalities are already known to exist?   No

Could this project have any effect on, service delivery or usage, other aspects of daily life or community participation levels for people because they belong to any of the groups below?

Age   Yes

e.g. a person belonging to a particular age group (for example 18 – 30-year olds).

Disability   No

e.g. A person has a disability if she or he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's ability to carry out normal day-to-day activities.

Gender Re-Assignment   No

e.g. The process of transitioning from one gender to another.

Marriage/Civil Partnership Status   No

e.g. Marriage is a union between a man and a woman or between a same-sex couple. Same-sex couples can also have their relationships legally recognised as 'civil partnerships'. Civil partners must not be treated less favourably than married couples (except where permitted by the Equality Act).

Pregnancy/Maternity   No

e.g. Pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.

Race   No

e.g. Refers to the protected characteristic of race. It refers to a group of people defined by their race, colour, and nationality (including citizenship) ethnic or national origins.

Religion or Belief   No

e.g. Religion refers to any religion, including a lack of religion. Belief refers to any religious or philosophical belief and includes a lack of belief. Generally, a belief should affect your life choices or the way you live for it to be included in the definition.

Sex   No

Sexual Orientation   No

e.g. Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes.

Health Inequalities   No

e.g. Any preventable, unfair & unjust differences in health status between groups, populations or individuals that arise from the unequal distribution of social, environmental & economic conditions within societies.

5. Public Health

We also want to understand if the project will have any impacts on public health.

The social, economic, cultural and physical environment in which people live their lives has a significant effect on their health and wellbeing. Although genetics and personal behaviour play a strong part in determining an individual's health, good health starts where we live, where we work and learn, and where we play.

Improving public health requires taking a broader view of the conditions that create health and wellbeing, from how we plan and develop our urban spaces and places, to the opportunities for employment, recreation, and social connection available to all who live in them.

 Health inequalities are the preventable, unfair and unjust differences in health status between groups, populations or individuals that arise from the unequal distribution of social, environmental and economic conditions within societies, which determine the risk of people getting ill, their ability to prevent sickness, or opportunities to take action and access treatment when ill health occurs.

Could the project have an impact on any of the following factors?

Social and Economic   No

e.g. culture, social support (neighbourliness, social networks/isolation), spiritual participation, employment opportunities.

Physical Health   Yes

e.g. physical activity is expected to increase, influenza vaccination uptake increase

Mental Health & Wellbeing   Yes

e.g. benefits to children's mental health, benefits to adult carer wellbeing.

Access to Services   No

e.g. access to (location/disabled access/costs) and quality of primary/community/secondary health care, child care, social services, housing/leisure/social security services; public transport, policing, other health relevant public services, non-statutory agencies and services.

5. Environmental Sustainability

We want to understand if the project activity and project outcomes will have an impact on environmental sustainability. Please be mindful that the Council has committed to reduce its emissions to net-zero by 2050 and most projects are likely to have an impact on this target. This should be a key consideration in your project delivery and should be reviewed when completing these screening documents.

Could this project have an impact on the categories listed below?

Greenhouse Gas (GHG) Emissions (including CO2)   Yes

e.g. increased GHG emissions as a result of project implementation, which may also be linked with efficient use of resources in WCC buildings; transport; emissions from waste; and procurement.

Efficient Use of Resources   No

e.g. consumption of energy resources, water, electricity, gas and heating fuels.

Transport   Yes

e.g. number of people travelling, alternative transport modes.

Waste   No

e.g. increase in waste generated or an increase in waste recycling.

Wildlife and Biodiversity   No

e.g. impacts on the natural environment or enhancements to the natural environment.
N.B. This refers to any direct or indirect modifications to landholdings, including but not limited to removal of vegetation, alteration or demolition of buildings or modification of watercourses or lighting (not limited to just green space/trees).

Pollution to Land or Water   No

e.g. risk of pollution to the local environment.

Pollution to Air   No

e.g. risk of pollution to air, activity which may adversely affect air quality or increase emissions to air

Resilience to climate change   No

e.g. risks of extreme weather and climate impacts on the project.

Historic Environment   No

e.g. impacts on Historic Environment or enhancements of the Historic Environment.

Procurement   No

e.g. could procurement associated with the project result in an increase of natural resources (such as long-distance shipping of goods); could use be made of local resources or work forces to support delivery of the project.

7. Results of Screening

Data Protection	Will require a full impact assessment
Equality and Public Health	Will require a full impact assessment
Environmental Sustainability	Will require a full impact assessment

Keep it Green, Keep it on the Screen